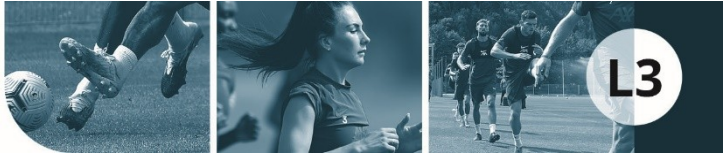
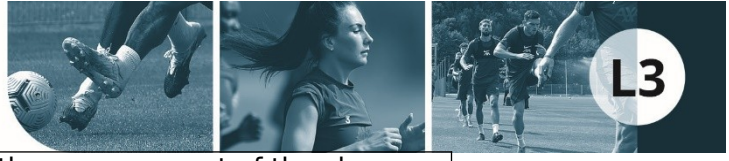


BTEC Assignment Brief

Qualification	Pearson BTEC International Level 3 Qualifications in Sport
Unit number and title	**Unit 18: Sport and Leisure Facilities Management**
Learning aim	A: Understand the management of human and physical resources in sport and active leisure
Assignment title	Leadership and management in sport and active leisure facilities
Assessor	
Issue date	
Hand in deadline	

Vocational Scenario or Context	You are completing some work experience in a leisure club shadowing the Manager of the facility. This is a career you are interested in pursuing once you have completed your education. You gain the opportunity to talk to the Manager one-to-one about their role in managing human and physical resources. As you hope to open your own facility in the future you need decide to collate the information as reference material for later in your career.

Task 1	Create a report that focuses on the sport and active leisure managers responsibilities for human and physical resource leadership and management. Relate all examples to sport and active leisure which could include actual case studies from your local area. To make sure the report is a useful reference guide for you in your future career you should include the following sections; • **Job description** – produce a person specification for a Leisure Manager which includes the roles and responsibilities they would have on a day-to-day basis • **Human resources management** - consider the importance of effective management of human resources in a sport and leisure facility. Analyse how factors such as; legislation, performance management and staff development can impact on successful outcomes within a sport and active leisure facility. • **Physical resource management** - consider what strategic and operational management means in specific types of leisure facility, for example local authority, private sector, dual use sites or adventure pursuits. Explore the challenges, variables and implications



	associated with the management of the chosen type(s) of facility e.g. how staff turnover has a huge impact on public sector leisure management • **The importance of leadership** – analyse the roles and responsibilities of a leisure manager and discuss the importance of an effective leader within the industry. • **Theories and styles of leadership** – assess the impact of different leadership styles on different types of employees. Use leadership theories to evaluate how a leader can affect the successful operation of a team and facility. • **Factors that can affect a management role** – evaluate the factors that can affect managing a team of people within a sport and active leisure facility. Discuss how a leader provides motivation for their team and refer to theories of motivation to discuss positive and negative ways of motivating a team.

Criteria covered by this task:	
Unit/Criteria reference	To achieve the criteria, you must show that you are able to:
A.P1	Discuss the requirements for human and physical resource provision and control in sport and active leisure.
A.P2	Explain how the leadership role and responsibilities are influenced by different resource-related factors
A.M1	Analyse the importance of human and physical resource management to a sport and active leisure organisation
A.M2	Assess the impact of the use of different leadership styles in different situations relating to resource management within sport and active leisure.
A.D1	Evaluate the strategic and operational importance of effective management in sport and active leisure facilities.
Checklist of evidence required	
Other assessment materials attached to this brief	